

Summer 2002

Tel: 212 855 1000
www.dtcc.com



Dear Customer:

As an issuer seeking shareholder information related to your issue(s), this package will help you to access Security Position Reports provided by DTC's Proxy Services.

- If you are in the process of signing up for Security Position Report access via the web, this package will help you set up a payment profile, specifying how you will pay for the reports you receive.
- If you already have a subscription to Security Position Reports *without* web access, this package will help you to set up a payment profile so that you can renew your subscription.
- If you have not already signed up for web access and you do not already have a subscription, then you are in the wrong place – please go to the [sign up](#) page in the Security Position Reports section of DTC's web site at www.dtc.org

If you have signed up for web access or have an existing subscription, please fill out the attached ePayment form to show how you will pay for the reports you will receive. Your Subscription and any special reports you request will all be billed to the same account. For your convenience, DTCC is now accepting Visa, MasterCard, and American Express, or we can directly debit your U.S. corporate bank account. If you elect credit card payment, you will need to provide the card number and its expiration date month/year. If you chose direct debit, you will need to provide your bank's name, routing number (the first 9 digits which appear in the number at the bottom, left-hand side of your checks), and the checking account number.

A sample check format — indicating the location of the routing number and the account number — can be found on the third (last) page of this package.

Fax the completed ePayment form, to *ePayment for DTC's Proxy Services* at this number: +1 212 908 2260.

If you have questions about your Security Position Reports including issues about signing up or requesting reports, call 212-855-5191. SPR billing questions should be directed to 212-855-3465. We look forward to serving you!

Very truly yours,

/signed/

Virginia G. Holton
Product Manager, Proxy Services

Security Position Reports are a service of DTC, The Depository Trust Company.
DTC is a subsidiary of DTCC, The Depository Trust & Clearing Corporation.

DTCC announces - - - ePayment for DTC's Proxy Services

Sign me up for ePayment for DTC's Proxy Services. I authorize and instruct the Depository Trust & Clearing Corporation ("DTCC") to charge the amount of my monthly bill to my designated credit/charge card or bank/checking account. I understand that the payment amount may vary from month to month in accordance with the type and quantity of products and services that appear on my monthly bill. I acknowledge that I am purchasing DTCC services solely for commercial (and

not personal) purposes. If I authorize DTCC to debit my checking account, I further acknowledge that such checking account is a commercial (and not a personal) account. I agree that DTCC may send my monthly bill to me on the same day that payments are processed. This authorization will remain in effect until 10 business days after DTCC receives by mail or fax at the address below my request to terminate the authorization and suspend my Proxy Services account.

Send my monthly bill to this e-mail address: _____

Your CUSIP(s) , ,

Name First
Last

Company

Street Address

City or Town

State/Prov/County*

Postal (Zip) Code

Country*

Telephone

Fax

*Please use the two-letter code where possible.

Option A

Option B (see following page for details)

CREDIT CARD	
<input type="checkbox"/> Amex	<input type="checkbox"/> MasterCard
<input type="checkbox"/> Visa	
ACCOUNT NAME: <input type="text"/>	
CARD NUMBER: <input type="text"/>	
EXPIRATION: MONTH <input type="text"/>	YEAR <input type="text"/>

CHECKING ACCOUNT	
<small>(U.S. Commercial Bank Accounts Only)</small>	
BANK NAME: <input type="text"/>	
ROUTING NUMBER:	<input type="text"/>
ACCOUNT NAME: <input type="text"/>	
CHECKING ACCOUNT NUMBER: <input type="text"/>	

Signature: _____

Please return this completed form by **Fax** to: Jose Colon
+1-212-908-2260
DTCC/Billing Department

Questions? Call: +1-212-855-3465 **or** E-mail: dtccpay@dtcc.com



John Doe
100 American Way
Everytown, USA

1234

DATE _____

PAY TO THE ORDER OF _____ \$

_____ DOLLARS

BANK U.S.A.

FOR _____

Ⓜ: 123456789 Ⓜ: 1234567890 1234

Routing Number
(9 digits)

Check
Number

Checking Account Number