

# THE DEPOSITORY TRUST COMPANY

# IMPORTANT

**B#:** 3487

**DATE:** March 25, 1998

**TO:** All Participants

**FROM:** DTC's Product Management Department

**ATTENTION:** Managing Partner/Officer; Cashier;  
Reorganization/Dividend/Vault Manager

**SUBJECT:** *PTS FRIM FUNCTION ENHANCEMENT*

Effective April 2, the *PTS* Fractional Inquiry and Record Movement (FRIM) function will be enhanced to enable Participants to truncate unwanted cent positions held under contra CUSIP numbers. Since the entire cent position will be truncated and the affected contra CUSIP deleted from the Participant's DTC account, Participants must understand DTC's methodology for maintaining cent positions so accumulated whole dollars are not lost. (To review DTC's cent-denominated securities program, please refer to Important Notice B#1743, Additional Services for Cent-Denominated Securities, dated September 19, 1997.) Participants forfeit all rights to truncated cents.

A truncation option was requested after cent-denominated SBA issues were made DTC-eligible in 1997. *This enhancement is only for debt issues; fractional equity shares cannot be truncated.*

Interim procedures for accessing this new option are attached; existing *PTS* procedures are being revised.

Questions can be addressed to DTC Product Management Analyst Kevin Murphy at (212) 855-5300, or your Participant Services representative.

## **INTERIM PROCEDURES**

Key in: FRIM  
(at the Participant Terminal System screen's *Enter Function:* prompt)

Press: the Enter key  
(to access the Fractional Processing Main Menu)

Key in: 4  
(for Cents Truncation, next to the *Option:* prompt)

Press: the Enter key  
(to access the Cents Truncation Update screen)

Key in: either the primary CUSIP number or the contra CUSIP number  
(next to the respective field)

Press: the Enter key  
(to bring up the contra CUSIP and cent quantity [if the primary CUSIP was entered]  
or the primary CUSIP and cent quantity [if the contra CUSIP was entered])

Press: the PF1/13 key  
(to instruct DTC to truncate the entire position under the contra-CUSIP)

Refer to Section 3.49 of the *PTS* procedures for additional instructions on using the FRIM function.