

The Depository Trust Company

IMPORTANT

B#: 0989-07

DATE: February 14, 2007

TO: All Participants

CATEGORY: Reorganization

FROM: Lorraine Morrison, Director, Product Management

ATTENTION: Managing Partner/Officer, Cashier and Operations Managers

SUBJECT: FOCUS on the Web: Introductory Course Offering
for Asset Servicing

DTCC Learning is pleased to announce its newest course offering for the 2007 FOCUS on the Web.

Introduction to DTC Asset Servicing: Reorganization is a two-hour Webinar session, led by a DTCC Learning training expert, designed to provide learners with an understanding of the concepts, terminology and fundamentals associated with processing mandatory and voluntary reorganizations at DTC. Discussion topics include:

- Overview of corporate actions and corporate action events
- Mandatory corporate action events
- Redemption events
- Voluntary corporate action events

A certificate of completion will be awarded to session attendees. Attendees with Certified Securities Operations Professional (C.S.O.P.) certification from the Institute of Certified Bankers will earn 3.75 continuing education units (CEUs).

Introduction to DTC Asset Servicing: Reorganization will be offered on February 27, 2007, from 10:00 a.m. to noon eastern time.

Any additional dates will be announced on DTCC Learning's Website, <http://learning.dtcc.com>.

As with previous FOCUS on the Web courses, DTCC Learning is offering this program for only **\$95/person**. Your participant account will be charged upon registration for the program.

To register for this FOCUS session, follow these directions :

To register for DTCC Learning (first time users):

1. Go to <http://learning.dtcc.com>.
The DTCC Learning Home Page appears.
2. Below the toolbar, click **Take a Course Now**. The DTCC Learning login page appears.
3. Click **New Users Register Here**.
(The New User Registration page appears.)
4. Complete the form, making sure to fill in all required fields (indicated by a red arrow).
5. Click **Submit**.
A confirmation page appears.
6. A login name and password will be sent to your email address.
7. Click on the URL Address in the email that was sent to you.
8. Update your password accordingly.

To register for a course:

1. Go to <http://learning.dtcc.com>
The DTCC Learning Home Page appears.
2. On the toolbar, click **Take a Course Now**.
3. Type in the login and password you selected.
4. Click **Available Courses**.
5. Scroll down to the course you want to take.
6. Click on the **register** link for the corresponding event you wish to attend.
7. Once the registration page appears, click **Submit for Registration**.

If you have any questions regarding this process, please contact DTCC Learning at (888) 258-6393 or e-mail us at training_administrator@dtcc.com.